

Montessori Academy Decatur

New Student Enrollment Contract

2020-2021 Academic Year

Program	<input type="checkbox"/> Infant Program (6 weeks-12 months) <input type="checkbox"/> All Day \$14,000	<input type="checkbox"/> Toddler / Preprimary (12 months-3 years) <input type="checkbox"/> Half Day \$9,000 <input type="checkbox"/> School Day \$11,500 <input type="checkbox"/> All Day \$13,500	<input type="checkbox"/> Primary (3 year-6 years) <input type="checkbox"/> School Day \$11,000 <input type="checkbox"/> All Day \$13,000	<input type="checkbox"/> Immersion (3 years- 6 years) <input type="checkbox"/> School Day \$13,000 <input type="checkbox"/> All Day \$15,000
Early / Late Care option	<input type="checkbox"/> Early Care \$150/month (7:30am – 8:30am)		<input type="checkbox"/> After School Care \$325/month (3pm – 6pm)	
Deposit	\$1,000 due upon enrollment for each student. The deposit will be returned upon completion of the last school year in which the student is enrolled and once all contractual obligations have been met.			
Activity/ Materials Fee	<input type="checkbox"/> Infant/Toddler/Pre-Primary/Primary \$300 due July 1, 2020 <input type="checkbox"/> Immersion \$600 due July 1, 2020			
Tuition Payment Options	<input type="checkbox"/> Annual Full payment due July 1, 2020. (2.5% discount)	<input type="checkbox"/> Semi-Annual 2 equal payments due July 1, 2020 and December 1, 2020. (1.5% discount)	<input type="checkbox"/> Monthly (10 payments) Monthly payments due at the first of each month beginning August 1, 2020 and ending May 1, 2021.	

I/We, the undersigned _____ and _____, **parent(s)/guardian(s)**, hereby enter into this enrollment agreement with Montessori Academy Decatur (School) for the enrollment of _____ (**child's name**) for the academic year beginning August 2020 and ending May 2021.

Subject to the terms, conditions, rules, and regulations set forth, the parent(s) or guardian(s) hereby enrolls the student in School for the stated term and agrees to pay tuition and other charges as set forth in this agreement.

I understand that tuition is due on the 1st of every month and considered late on the 5th of the month. A \$50 late charge will be added to any tuition not received by the 5th of the month in which it is due on or before 6:00 pm regardless of holidays, weekends, or school closings. I understand that any tuition payment that is returned by my bank will be assessed a \$35 return fee by the School. I understand that I will be sent a notification of this return and the replacement of the returned payment must be received in the main office within five (5) days of receiving notification.

If at any time I have a concern with the ability to meet the financial obligation as set forth in this agreement, I will contact the office to discuss necessary financial arrangements. If the account becomes outstanding by more than thirty (30) days, the School reserves the right to suspend the child's enrollment until the account returns to a current status. I also understand that in the event of the failure to pay, I will be responsible for the collection and/or legal fees incurred by School to collect this debt.

Failure to pay any of the above referenced amounts, or any part thereof, as set forth in this Enrollment Agreement and for any accounts that remain outstanding after sixty (60) days, will be submitted to the collection agency and collection fees will be added.

I understand that this agreement is a binding contract for the entire school year. If prior to or after enrollment there is a need for my child to be withdrawn, I will be required to give **written** notice and will be responsible for 2 months tuition as a withdrawal fee. In the event of withdrawal, the enrollment deposit will not be returned nor applied to the withdrawal fee. School records will not be released until all contractual agreements have been met.

I understand that my child will bring to the Montessori environment his/her own unique talents, skills, and learning style. I further understand that the Montessori philosophy believes in following the child in their learning pursuits, which results in every child learning in their own style, at their own pace. Realizing my child is unique, I understand that the School will do all it can, with its available resources, to ensure my child's success in the Montessori program, without compromising the Montessori philosophy. Teacher conferences are held two times per school year to update parents in their child's progress. In addition, the child's teacher and school administration are available at any time, by appointment, to discuss any concerns that I may have.

I understand that the primary programs is designed on a 3-year continuum, and in order for my child to benefit fully from the Montessori philosophy he/she should complete the program. School reserves the right to not re-enroll any child that it feels will not complete the 3-year program.

Cancellation and Waiver: I understand that School reserves the right to cancel this Enrollment Contract if the Director and school administration determines that my child should not continue as a student for any reason.

I do hereby give permission to School to obtain medical attention that seems appropriate for my child in the event of any illness or injury and do hereby release School from any liability resulting from the stated medical attention. All immunization records, previous school records and required forms must be completed and returned to the office before my child starts school.

I acknowledge that it is my responsibility to keep my child's records current to reflect any significant changes as they occur, e.g., home address, telephone numbers, work location, emergency contacts, child's physician, child's health status, immunization records, as well as any home and/or family dynamics that would have an impact on the child.

I understand the goals and have familiarized myself with the philosophy, rules, and objectives of Montessori Academy Decatur. Furthermore, I have been given the opportunity to ask questions regarding the specifics of these documents and have executed said documents with full understanding of each, as well as the consequences associated with not fulfilling the terms herein.

This contract Set forth the entire understanding of the parties hereto with respect to the subject matter hereof and merges and supersedes all prior and contemporaneous oral understandings between the parties. There have been no representations or warranties made by any party other than the representations and warranties contained herein.

Tuition and fees are non-refundable. Deposit is refundable as outlined above

Date: ____/____/____

Photo Release		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Permission is granted for the use of any pictures of the school or school activities which include my child for educational or public relations purposes.	
Parent/Guardian 1 Information		
Signature: _____		Phone: _____
Address: _____		
City: _____	State: _____	Zip: _____
Email Address: _____		
Parent/Guardian 2 Information		
Signature: _____		Phone: _____
Address: _____		
City: _____	State: _____	Zip: _____
Email Address: _____		
Name and address of person responsible for paying tuition and fees if other than above:		
Name: _____		Address: _____

